



Meetings Minutes for November 21, 2019

Date: Thursday, November 21, 2019

Time: 9:00a.m.

Location of Meeting: LABBB Central Office, 123 Cambridge Street, Burlington MA. (Burlington High School)

LABBB Board of Directors:

Dr. Kathy Bodie, Arlington Public Schools
Mr. Jonathan Sills, Bedford Public Schools
Mr. John Phelan, Belmont Public Schools

LABBB Central Office:

Patric Barbieri, Executive Director
Joseph Adams, Finance Coordinator

Dr. Kathleen Bodie called the Board Meeting to order at 9:10 AM.

- **Public Participation:** No public participation
- **Recommended Action Items:**
 - Item #1: Motion to approve meeting minutes of October 3, 2019 made by Mr. John Phelan, Seconded by Mr. Jonathan Sills, all in favor 3-0.
 - Item #2: Motion to approve Capital Plan increase to 3.1M Motion made by Mr. John Sills, seconded by Mr. John Phelan, all in favor 3-0.
- **Discussion Items**
 - **LABBB Updates**
 - The Woodland house is being fully used during the school day by LABBB high school classrooms. This project is aligned with LABBB mission of helping students be as independent as possible. For parents who want to consider group home living after graduation, their students will be learning the skills in a real-life setting. The skills that are part of the curriculum in the Woodland house are exactly what would occur and would be expected in a group home living situation.
 - We are also working with TILL to hold respite weekends. We have many families who are interested. TILL had a home many years ago that provided respite services. TILL will handle the finances and staffing. LABBB students

and staff will have the first opportunity to participate and work respite weekends.

- Respite weekends for students is also very beneficial for families. LABBB students who work at the Woodland house will have the responsibility to clean the house prior to the respite weekend, stock food and clean the house after the weekend.
- Along with our regularly schedule evening parent meetings we have also started a parent Alumni group. This group meets monthly. As part of our annual Transition Conference the alumni parents begin the evening with a panel discussing life after 22.

○ **Minuteman Career Directions**

- At this time our Career directions class is being housed at Burlington High School. Thank you to Burlington for providing a classroom for this program.
- Our plan will be to partner with another Vocational school. Patric has reached out to many vocational schools. There is some interest from a few of the schools in partnering with LABBB.
- Patric also stated that LABBB could start their own vocational school if we leased space. We have been in discussions with a few former Principals of vocational schools who would be interested in helping LABBB build this if we move in this direction.
- The benefit of LABBB being in a vocational school is that our students are integrated and that has been LABBB's mission since the beginning. Our first choice would be to partner with a vocational school. We could also have students attend a vocational school, but their homeroom classroom would be in a current LABBB high school.

○ **FY21 Budget items**

- Should LABBB be the coordinator of Medicaid billing for our member districts? The new protocols and paperwork are significant for the reimbursement.
- LABBB will need to build a budget that will work for our Post-22 program and is separate from our program budget.
- We will seek consultation from our auditors who have done a significant amount of auditing on adult services programs that collaboratives have operated.
- Vans leases will be up at the end of 2021. We many want to consider purchasing and managing our own van fleet.

- Next LABBB actuarial study is in FY21 and we will evaluate our OPEB fund.
- Motion made by Mr. Jonathan Sills to adjourn at 10:30am, seconded, by Mr. John Phelan, all in favor 3-0.

